

**Faculty of Arts & Science**  
**Academic Planning Template for Departments and EDU As**

A vital component of academic planning in Arts & Science is the plan submitted by each individual unit. This plan should identify your unit's aspirations over the next five years (2009-2014), according to the dimensions listed below. Because these plans, together with key indicators, will be used by the Strategic Planning Committee to make decisions about the allocation of resources within the Faculty, it is imperative that they be compelling and persuasively argued. Units should not assume that the status quo will necessarily apply in the future. Possible outcomes range from significant reduction to modest expansion of resources.

Please outline your unit's plans for the next five years. *Your entire submission must not exceed 8 pages in length (1" margins, 12-pt font, single-spaced, no appendices).* Please organize your plans using the four major headings below. **Your plan is due in the Dean's Office on TUESDAY 15 DECEMBER.**

1. **Vision:** What is your vision of the unit's role, stature, and position within the discipline/field (internationally, nationally), and within the Faculty, University, and broader community?

2. **Key strengths:** In discussing your unit's strengths, please address the following points.

- a) What distinguishes this unit from its peers in Canada and abroad with respect to?
  - i. Research and scholarship
  - ii. Graduate education
  - iii. Undergraduate education
- b) What has your unit done over the past five years to enhance these strengths?
- c) How have resources been used effectively by your unit to enhance these strengths?

3. **Priorities:** What are your unit's priorities for the next five years?

Please explain how these support and advance the Faculty's priorities:

- Taking advantage of our breadth
- Rebuilding the student experience: intensifying our efforts
- Graduate education and research excellence: leveraging our advantage
- The colleges: capitalizing more fully on unique assets
- Engaging with the broader community – globally and locally

(see *Academic Planning in the Faculty of Arts & Science 2009-2014: Context and Directions*  
<http://www.artsci.utoronto.ca/main/faculty/aca-plan>)

4. **Plans for achieving priorities:**

- a) Describe your strategies for achieving your stated priorities *with the current level of resources* your unit receives from the Faculty. You may wish to consider factors such as the type and quantity of resources required (faculty, staff, facilities, operating funds), the sources for these resources (internal redeployment; resource development/advancement; other), organizational changes required to implement plans, timeline, possible risks affecting chances of success and necessary contingencies.
- b) How would your plans change if your base budget were to increase by 2 percent or \$100K (whichever is greater)?